

**HONOLULU LOCAL EMERGENCY PLANNING COMMITTEE MEETING
AUGUST 12, 2003
OAHU CIVIL DEFENSE AGENCY**

Chair Carter Davis called the meeting to order at 9:05 A.M.

I. INTRODUCTION/REMARKS/ADOPTION OF MINUTES

C. Davis welcomed everyone and gave introductory remarks. Attendees (list attached) then introduced themselves. The minutes of the May 21, 2003 meeting were approved as written.

II. OLD BUSINESS

LEPC BUDGET REPORT, 4TH QUARTER, FY03

Balance - 3/31/03	\$18,980.66
• Expenditures	
1 st Payment to Dixon Risk Svcs	4,000.00
Notice/Postage/Supplies	839.40
• Reimbursements	
HSERC Share of Project	4,000.00
Balance - 6/30/03	\$18,141.26

L. Nakai mentioned that a resolution is required to accept new LEPC funding this year, and that a draft is being reviewed before being sent to the City Council.

III. NEW BUSINESS

EPA UPDATE

Mike Ardito, EPA Region IX, provided an update of EPA activities (attachment). He also announced that EPA has given Hawaii the authority to conduct Risk Management Program and EPCRA inspections. Ms. Beryl Ekimoto, RMP Coordinator, of the DOH Hazard Evaluation and Emergency Response (HEER) Office will be visiting facilities in the near future.

C. Jung mentioned that he has requested that a WMD Cameo course be taught in Hawaii. E. Nishikawa also mentioned that he is trying to schedule terrorist related exercises at the Chevron refinery.

HSERC MEETING, 5/29/03

L. Nakai briefed the members on the May 29th meeting of the HSERC. This was the first meeting for the new HSERC Chair, Mr. Larry Lau, Deputy Director for Environmental Health. Hawaii County discussed a public education campaign to provide information on LEPC activities to the citizens of Hawaii County. Maui County is conducting a project to profile hazmat facilities, and will be evaluating an e-software system. Kauai County is addressing the issue of response to an overturned fuel tanker. C. Davis provided the HSERC with an update of Honolulu LEPC activities.

The Department of Land and Natural Resources representative brought up the issue of communications interoperability, and stressed the importance of communications during an incident. The HSERC Chair will look into the issue personally and provide a report at a future meeting.

M. Graf gave an update on the Tier 2 Project. Facility data are still being entered into the Tier 2 Submit program. Once data entry is completed, the data will then be imported into a master Cameo file, and in turn, be exported to the counties. There was some discussion on the decrease in the number of reporting facilities. DOH will follow up on non-reporting facilities.

E. Gomes announced that a 3-day sampling course for fire personnel would take place on October 21-23, 2003. Protocols for chemical & biological sampling will be covered. C. Jung added that a 4-day WMD Public Safety Response course would take place during December 16-19, 2003.

HARBOR AREA PROJECT

L. Nakai reviewed the Harbor Area Project. Letters and surveys were mailed to over 900 businesses, and over 600 replies have been received to date. Dixon Risk Services, Inc. is analyzing the data and will be preparing toxic chemical hazard analyses. The project should be completed in September 2003.

AIRPORT AREA PROJECT

L. Nakai then reviewed the Airport Area Project, which was approved by the HSERC at its last meeting. This \$20,000 project will encompass facilities in the Airport and the Mapunapuna industrial areas. C. Jung stated that he expects the HMEP funding levels to remain the same as in previous years, and should have confirmation of dollar amounts shortly after the start of the Federal Fiscal Year. The project should begin later this fall.

C.L.E.A.N. UPDATE

J. Vinton provided an update of C.L.E.A.N. activities. C.L.E.A.N. recently held its annual meeting and elected a new slate of officers. Tom Shaffer from Chevron was elected as the new president of C.L.E.A.N., replacing Dave Hoffman who recently retired from Tesoro. C.L.E.A.N. also reviewed its mission statement and

is considering the following programs for the upcoming year: The annual update of the CIP Emergency Resources Guide; CIP Evacuation Project; and a training seminar related to a terrorist event in CIP.

TIER 2 PROJECT

L. Nakai reviewed the Tier 2 project that the LEPC and the State is working on, and noted that only 213 Oahu facilities reported this year, compared to 315 facilities that reported last year. This large decrease could be due to reductions in chemical usage, but more likely is due to non-reporting. It was noted that the State encouraged electronic reporting with the Tier 2 Submit program for the first time this year, which may have added some confusion on reporting requirements for the facilities. M. Tsutsumi suggested follow-up actions be taken both at the city and state levels. J. Vinton stated that C.L.E.A.N. might assist with non-reporting CIP businesses. L. Nakai will work with the HEER office to follow-up on non-reporting facilities.

SERC/LEPC AND HOMELAND SECURITY

A major topic at the 2002 State Emergency Response Commission Conference was redefining SERC roles and responsibilities concerning Homeland Security. Participants noted that SERC/LEPCs already have a foundation that can provide support, but that there are issues outside the purview of SERC/LEPCs.

Some potential roles offered at the conference include: SERCs can serve as a facilitator and coordination point; SERCs should collaborate and raise issues at the national level; and SERCs should play a greater role in assessing risks and capabilities and conduct strategic planning.

LEPC members noted that the LEPC is a planning agency, and offered the following guidance and suggestions for the re-write of the LEPC plan. The plan should be expanded to define linkages and interoperability with Homeland Security issues, and the plan should be focused on dealing with consequences of terrorism.

EPCRA BACK-TO-BASICS

L. Nakai explained that this topic was presented at the 2003 National Association of SARA Title III Program Officials (NASTTPO) Conference held in Oklahoma City this past April, and that it was felt that a review of EPCRA was appropriate for our LEPC members. A short history of incidents at Bhopal, India and Institute, West Virginia leading to the enactment of EPCRA was given, and key parts of the law were highlighted. HRS 128E, HEPCRA, was also discussed.

IV. OTHER BUSINESS/OPEN DISCUSSION

A. Keith announced that the tours of HECO facilities scheduled for September 9 & 18, 2003 are totally booked. Future tours will be scheduled next year.

L. Nakai discussed WMD exercises scheduled for August 14 & 25-27, 2003.

V. TRAVEL IR DEMONSTRATION

C. Davis and his Hazmat 1 crew then demonstrated the Travel Infrared Spectrometer. Several test samples were run to demonstrate the operation of the machine and depict the graphical results. The machine will be upgraded in the near future to a self-contained model that can withstand field decontamination. Both HFD Hazmat units have these devices, which greatly aid in the identification of unknown substances in a response.

VI. SCHEDULE NEXT MEETING

The next LEPC meeting is scheduled on November 25, 2003. The meeting adjourned at 11:10 A.M.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Leland A. Nakai". The signature is fluid and cursive, with the first name "Leland" being more prominent.

Leland A. Nakai
LEPC Coordinator

Attachment

HONOLULU LOCAL EMERGENCY PLANNING COMMITTEE MEETING

AUGUST 12, 2003

OAHU CIVIL DEFENSE AGENCY

ATTENDANCE LIST

VOTING MEMBERS:

Carter Davis	HFD
Leland Nakai	OCDA
Roy Yamamoto	HAH
Andy Keith	HECO
Alvin Morimoto	Transportation Services
Lope Salvatierra	Enterprise Services
Rick Stercho	ARC
Bruce Hisanaga	Department of Education
Earl Nishikawa	Chevron
Jason Lorenzo	Environmental Services
Charles Lee	DOT
Ted Metrose	Tesoro
Susan Siu	Medical Examiner
Tom Vendetta	Human Resources

NON-VOTING MEMBERS:

Denis Shimamoto	HEER
Beryl Ekimoto	HEER
Michele Chang	MCBH
Lynne Nakamoto	USAGHI Environmental
Ed Gomes	HEER
Bob Korodan	Gas Company
Melvin Tsutsumi	HFD
Walter Oda	HFD
Vernon Maguire	HFD
Jim Kappel	Tesoro
Alan Sugihara	Navy Region Hawaii
Cynthia Pang	Navy Region Hawaii
Clem Jung	State Civil Defense
Mike Ardito	EPA Region IX